

Minutes of the Hui O Mililani Uka Board Meeting  
 Mililani Uka Elementary School PCNC  
 Thursday, September 10, 2009

**Board Members Present**

Candi Baker, Carylynd Cintron Ala, Gail Markovich, Melody Hayase, Jan Matsuura, Denise M. Low, Megan McGeady, and Heather Fairbanks

**Guests**

Heather Wilhelm, Norma Tansey, Vanessa Melendez M., and Renee Arita

**I. Call to Order**

The meeting was called to order by Hui president Candi Baker at 5:12pm.

**II. Treasurer's Report**

Hui treasurer Carylynd Cintron Ala reviewed that the current balance in the Hui account is \$38,957.33. All invoices are paid and the only current outstanding item is the cost of filing the 2008 tax return, approximate cost of \$250-300 (currently being worked on). Of this balance, there were \$27,000 appropriated in the 2009/2010 budget and \$2,918.42 was disbursed. There is an additional \$23,350 in appropriations leaving us with a working balance of \$15,607.33.

<b>Program</b>	<b>Amount</b>	<b>Amount Requested and Disbursed</b>	<b>Balance of Appropriated Funds</b>
Computer and Technology	\$3,000.00		\$3,000.00
Library	\$2,500.00	\$2,000.00	
Part Time Teacher Position	\$9,400.00		\$9,400.00
Grade 4 Hawaiian Studies	\$1,000.00		\$1,000.00
Grade 5 Funds	\$500.00		\$500.00
Kindergarten Funds	\$150.00		\$150.00
Grade 1 Funds	\$150.00	\$65.42	
Grade 3 Funds	\$150.00		\$150.00
Wellness Fair	\$150.00		\$150.00
Art to Go	\$7,500.00		\$7,500.00
General Excise Taxes	\$1,500.00		\$1,500.00
Hui Officers/Directors/Liability Insurance	\$1,000.00	\$853.00	
<b>Total</b>	<b>\$27,000.00</b>	<b>\$2,918.42</b>	<b>\$23,350.00</b>

Gail Markovich moved to approve the Treasurer's report, pending audit. Motion seconded, motion carried.

**III. Old Business**

**A. Minutes from August 13, 2009** were reviewed and a typographical error was

found in the listing of guests and members. Jan Matsuura's last name was moved up to her first name under board members present. Also, Ms. McGeady's name was corrected from Meagan to Megan.

**B. General Membership Meeting** and parent orientation night was discussed, and Candi went over some of the feedback that was received on the ballots. There was mainly positive feedback from the parents, but also some complaints regarding technical difficulties and the impersonal nature of the simulcast. Parking, timing, and failure to introduce the resource teachers were some of the problems surrounding the orientation.

**C. Fall Fest** planning is in the process of being finalized, with representatives having met the week before the board meeting to discuss game and food booths. Prize orders are due Wednesday, with grades 2, 3, and 4 undecided. SpEd is requesting face paints from the Hui. Norma reported that the grade 5 Fun Room will be manned by the church group again, the Interact! Club from MHS may be unavailable due to a school football game, and the 84<sup>th</sup> Engineers are still not available, leaving us short over 80 volunteers, and the Andagi Guy is confirmed. IRAs will be selling Papa John's Pizza, and the Hui will be running the Country Store, which will include the sale of Super Sweet Waimanalo corn at \$7.50 per bag. Ms. Wilhelm reported that she is trying to get a hula halau or local band to provide entertainment in the cafeteria.

**D. Grade Level Art Projects** were revisited and grades K, 1, and 3 are still planning to do Art-to-go. Teachers should submit a timeframe by contacting Carylynd. Grade 4 has submitted a proposal, and grade 2 is planning to do ceramics with Ms. Butler around October-November.

#### **IV. New Business**

**A. Change in Officers:** Gail Markovich was nominated to take over as Vice President of the Hui O Mililani Uka, thus opening up the Corresponding Secretary position. Ms. Low moved to accept Gail as the new V.P.; the motion was seconded and carried by unanimous vote.

**B. Family Fun Event:** Candi introduced the idea of the Hui hosting family events, possibly every other month, to promote the importance of family time, encourage more parent and community involvement, and to raise awareness of community resources. Games, crafts, dinner, grade-level presentation boards, and informational speakers were some of the ideas discussed. The first family fun event will be held on Nov. 30, 2009. Jan suggested a speaker on cyber-bullying.

**C. Car Wash Fundraiser** will be held by the Hui during Spring Break on Saturday, March 27. A minimum of 100 tickets must be presale, and the Hui estimates a need for 17-20 adult volunteers to clean cars, man food booths, and operate cars. One hundred percent of proceeds will go to the Hui O Mililani Uka. The possibility of a grade level fundraiser hosted by JN was also discussed.

**V. SCC Report** was passed out with the agenda at the beginning of the meeting. It was reviewed by Norma Tansey because Hui member Carylynd Cintron Ala could not be

present at the SCC meeting. Parents are strongly encouraged to attend the annual Initial Academic Plan Review on October 13, after the SCC meeting, in the library at Mililani Uka. Academic goals will be discussed and information gathered is shared with the teachers to create plan a budget to reach those goals. The plan will be presented in December at the next Academic Plan Meeting.

**VI. Student Council Report** was passed out and reviewed by Norma Tansey. HI 5 recycling was held on Friday, Sept 4. Student council training was completed at the complex and school levels. We will kick off the pillar of citizenship at the first recognition assembly on September 25. Student Council and JPOs are planning to attend the MHS homecoming parade on Friday, October 2. Mililani complex schools will be collecting shoeboxes of necessities during the month of November. Uka will collect donations for the homeless to raise awareness in the students and community of homelessness and students will discuss the differences between wants and needs.

**VII. PCNC Report** was passed out and reviewed by Norma Tansey. September and October calendars were reviewed and it was brought to everyone's attention that an HPD officer will be on campus next week to raise seatbelt safety awareness. Passengers must remain belted until the vehicle comes to a complete stop. The need for volunteers at the Get Moving, Get Fit event was discussed, as well as new activities for the upper grade levels.

### **VIII. Grade Level Reports**

**A. Grade K:** The kindergarten Brown Bag Lunch had high parent participation with lots of positive feedback. Parent/child teams worked on math kits and parents asked for more examples of counting. Next week, they will be going on a field trip to Waimea Valley.

**B. Grade 1** also had a Brown Bag lunch with their parents working on math kits during lunch. Their next field trip will be to Makaha Farms.

**C. Grade 2** reported that they would be having a parent activity day on September 30 from 8:30 to 10:45 AM with coral reef/ocean speakers and activities. Grades 2/3 enjoyed their field trip to see *Nightingale*, especially because of the audience participation.

**D. Grade 3** parent activity is not yet finalized. It will be on the subject of math or social studies, covering the topic of immigration and plantation life. Parents may bring in an artifact from their past.

**E. Grade 4** Tuesday parent night had a small turnout. Parents learned about reading strategies and the upcoming Big Island excursion. Price will be based on interest and plan B is in the works if there is not enough interest. Jamba Juice flyers will be coming home in a different color for each class. The fundraiser will be promoted the week prior to Fall break, and will run from Sept. 29- Oct. 12. Twenty percent of sales from smoothies and food items at the two Mililani stores will go to Mililani Uka. Sally Foster orders are slowly coming in for both grades 4 and 5.

**F. Grade 5** reported that they would be having their Star Party on September 25 from 5:45 pm until 8:30 pm. It is a Papa John's grade level fundraiser for their Camp Erdman field trip, along with a Panda Express fundraiser, which will run from Sept. 28 to

Oct. 12. Twenty percent of guest purchases at Panda Express that are accompanied by a flyer will go towards the Camp Erdman field trip.

**G. SpEd** is also discussing grade level field trips such as Camp Erdman and the Big Island. They have started using thinking maps in Math and Reading, consistent with school wide training, and are really enjoying it. SpEd thanked everyone who put together the evidence binders in the library and Norma will be hosting a breakfast for those volunteers.

**H. IRA:** Jan Matsuura reported that student support intervention, helping to reduce class size or break the students up into smaller groups, began 2 weeks ago in grade 1-5. Kindergarten will join them in the second semester. The Math Wiz program has limited access because of the costs of individual accounts. AIMS web assessment scores are being input from their initial assessment, and results will be shared with the teachers when compiled. Mr. Fujioka started coaching over 100 students from grades 3-5, after school on Tuesdays and Thursdays, in the Cross County club last week. There are a few teacher volunteers but some parent help is needed.

### **IX. Administration**

Ms. Heather Wilhelm talked about the SCC meeting and announced that Mililani Uka is one of only 3 pilot schools in the state of Hawaii that are participating in online registration for the Flu Mist and shot. Vaccination for the H1N1 flu will be available during the first week of December. Mililani Uka's fourth grade teachers have been accepted into a lesson study on math fractions conducted by Mills College. They are the only school in Hawaii that is participating to help fine tune lessons. Current enrollment levels for grades 3-5 are equally high, so the school is trying to get a P.T.T. for each grade level that needs it. Someone has already been hired as a P.T.T. for grade three, but they are still processing the application.

**X. Announcements:** The next Hui O Mililani Uka board meeting will be at 5 pm on October 1, 2009 in the PCNC. All monthly board meetings are open to the public.

**XI. Adjournment** was at 6:42 pm by Candi Baker.

Respectfully submitted,

Melody Hayase  
Recording Secretary  
Hui O Mililani Uka  
2009-2010 School Year