

MINUTES OF THE HUI O MILILANI UKA

Mililani Uka PCNC Office

November 5, 2009

**Board Members Present**

Candi Baker, Carylynd Cintron Ala, Melody Hayase, Gail Markovich, Heather Fairbanks, Jill Hirota, Jan Matsuura, Denise M. Low

**Guests**

Heather Wilhelm, Kawai Tao, Norma Tansey, and Renee Arita.

**I. Call To Order**

Hui President Candi Baker called the meeting to order at 5:09 pm.

**II. Minutes from October 1, 2009 were reviewed** by all present. Carylynd Cintron Ala corrected the date of the next Family Fun Event to read 1/28/2010 instead of 1/28/2009. Jill Hirota clarified the number of students and parents who participated in the grade 2 parent-child activity. Candi motioned to approve the minutes with the two corrections, motion carried, motion passed.

**III. Treasurer Report**

Hui treasurer, Carylynd Cintron Ala, went over her report that was passed out at the beginning of the meeting. She also reported that our Sally Foster sales were better than other schools in the area. As of today the current balance in the Hui account is \$ 43,878.94. The invoices to be paid include the cost of filing the 2008 tax return, approx. cost \$250-\$300 dollars (currently being worked on) as well as the Sally Foster COGS at approx \$10,000. Of this balance there were \$27,000 appropriated in the 2009/2010 budget and 15,318.42 was disbursed. There is an additional \$10,950 in appropriations leaving us with a working balance of \$22,928.94.

<b>Program</b>	<b>Amount</b>	<b>Amount Requested &amp; Disbursed</b>	<b>Balance of Appropriated Funds</b>
Computer and Technology	\$ 3,000.00	\$ 3,000.00	
Library	\$ 2,500.00	\$ 2,000.00	
Part Time Teacher Position	\$ 9,400.00	\$ 9,400.00	
4 <sup>th</sup> Grade Hawaiian Studies	\$ 1,000.00		\$ 1,000.00
Grade 5 Funds	\$ 500.00		\$ 500.00
Kindergarten Funds	\$ 150.00		\$ 150.00
Grade 1 Funds	\$ 150.00	\$ 65.42	
Grade 3 Funds	\$ 150.00		\$ 150.00
Wellness Fair	\$ 150.00		\$ 150.00
Art To Go	\$ 7,500.00		\$ 7,500.00
General Excise Taxes	\$ 1,500.00		\$ 1,500.00
Hui Officers Directors/Liability Insurance	\$ 1,000.00	\$ 853.00	
<b>Total</b>	<b>\$ 27,000.00</b>	<b>\$ 15,318.42</b>	<b>\$ 10,950.00</b>

Gail Markovich motioned to approve the treasurer's report, motion seconded, motion carried by the board.

#### **IV. Old Business**

- A. Family Fun Activity (Nov. 30, 2009)** sponsored by the Hui, and conducted by Ms. Tina Butler, will be an ornament painting activity with guest speakers. Carylynd informed everyone on a non-painting snowman craft Ms. Butler would also provide. Possible guests, activities, and location of the next family fun event were also discussed.
- B. Art to Go** program discussion was revisited, Gail Markovich met with the new director of the Academy of Arts' Art-to-Go program. Because of time constraints, there will be no oil painting or ceramics activities led by the Art-to-go instructors. Division of time for the sessions was discussed, and Gail requested that the grade-level representatives meet with the program director to discuss options for activities and scheduling.

#### **C. Furlough Incentives**

The Hui had sent out a notice in the newsletter that it would be providing furlough day incentives for children who completed homework assignments on furlough Fridays. Since then, the administration and teachers attended a workshop on the topic of own reward, furlough incentive program. Ideas such as having the children earn rewards (such as money for classroom supplies TBD by teacher) for their classrooms, which would benefit next year's students, were discussed. Another idea was having a drawing by classroom and grade level for a special day.  
much as an activity or class party.

#### **V. New Business**

- A. Sally Foster Pick-up (Nov. 12, 2009)** will be from 2:45 pm until 6pm. Norma and the Hui thanked all of the teachers who signed up to help with after school pick-up. Volunteers will be needed from around 12-2pm for set-up.

**VI. SCC Report** was given by Norma Tansey. There were no parents present at the SCC meeting. The grade levels reported that they were re-planning their curriculum and that parent-teacher conferences were going well. The administration gave their quarterly progress report, and their **academic plan would be presented in the Library at 6pm on December 8, 2009**, after the SCC meeting. The complex-wide writing curriculum goal from last year has not yet been met because of work on brain development and the introduction of thinking maps. The next SCC meeting will be on December 8, 2009 at 5:00 pm in the Mililani Uka Library.

**VII. Student Council Report** was also given by Norma Tansey.

- A.** Hi-5 recycling collection was held on Wednesday, November 4, which earned \$136.00. October collection brought in \$143.00 for the student council.

- B. School Service and Spirit Committees met to make a poster to welcome back the 84<sup>th</sup> Engineers, who were to return November 6, 2009. The posters were delivered to greet the returning military servicemen.
- C. Student council members discussed items to contribute for the Shoebox collection for the Homeless. Collection began Monday, Nov. 2 and students are encouraged to fill boxes with

**VIII. PCNC Report** was passed out and reviewed by Norma Tansey. She reminded everyone that the H1N1 flu vaccine would be given on December 2, 2009. 366 students received the seasonal flu vaccine at Uka.

### **IX. Grade Level Reports**

- A. **Grade K:** reported that parent-teacher conferences went really well, and that the children are making lots of progress. They are starting to read decodeables, improving their writing, and had lots of fun on their field trip to Aloun Farms. They are conducting a project with the pumpkins, using their five senses, and are observing rotting pumpkins as well.
- B. **Grade 1** had nothing to report.
- C. **Grade 2:** reported that they are working on their curriculum and are happy that their field trip to the Waikiki Aquarium has been approved.
- D. **Grade 3:** has added a fourth classroom as of Monday, October 26 with Miss Lauren Keeler and Mrs. Kisaba (PPT Mon-Thurs), allowing them to reduce classroom sizes to 22-24 students per class. Their parent night is scheduled for Tuesday, November 10 from 6-7:00 pm covering Social Studies topics of Cultural Anthropology and History.
- E. **Grade 4:** reported that they started their huli huli chicken fundraiser on Nov. 1, and they requested volunteers from the Hui to help bagging the chicken on Saturday, November 21 for pick-up. Their Jamba Juice fundraiser earned \$120.00 in two weeks, and Mrs. Gamiao's class won a Jamba Juice party for getting the most fliers turned in for their class.
- F. **Grade 5:** reported that the students are very excited for their 2-day Camp Erdman field trip. They will be returning around 4:45 pm on Thursday, Nov. 19, 2009.
- G. **IRA:** Jan Matsuura reported that the school has purchased Math Whizz accounts for all of grades 3, 4, and 5. Fliers went home for after school Math Whizz and Kid Biz access in the computer labs on Mondays and Tuesdays. They are coordination with the A-plus program and still accepting sign-up. Jan thanked Norma for taking all of their old printers for recycling.

### **X. Administration**

- A. Mililani Uka Principal Heather Wilhelm reported that resource and leadership are working on the AFP (Academic Financial Plan) and that the first draft is already out. The final draft will be posted after the next SCC meeting on December 8, 2009 at the library. The resource teaching staff members are volunteering to keep the computer labs open after school, including a new computer lab in C-204, with 30 new PCs available for Kid Biz and Reading Street programs. The new PCs are not yet compatible with Math Whizz, but they are working out the bugs. The new PCs will also help with upcoming has testing.
- B. Kawai Tao reported that Mililani Uka passed its annual fire inspection, as it does every year, and that the custodial staff is being utilized on furlough days for campus-wide deep cleaning.

Also, the State of Hawaii has funded new restroom partitions for all of the restrooms on campus, with only J-building awaiting completion. Classroom renovations have been scheduled for March instead of December, and volunteers will be needed to assist with classroom relocation.

#### **XI. Announcements**

- Next meeting: December 3, 2009 at 5pm in the PCNC office. All meetings are open for the public to attend.

#### **XII. Adjournment**

The meeting was adjourned at 6:24 pm by Candi Baker.