

# HUI O MILILANI UKA

A Parent/Teacher Organization for Mililani Elementary School

## MINUTES OF THE HUI O MILILANI UKA Mililani Uka Board Room December 13, 2006

### Board Members Present

Joreen Murayama, Shelly Dinh, Angela White, and Jan Matsuura.

### Guests

Norma Tansey, Shauna Ihu, Charlynn Shinjo, Johnna Jacobsen, Heather Wilhelm, Diana Bonsignore, and Jill Nobu.

#### I. CALL TO ORDER

President Joreen Murayama called the meeting to order at 5:05 p.m.

#### II. SECRETARY'S MINUTES

The minutes from November 15, 2006, were reviewed and discussed. Shelly Dinh motioned for a vote on the minutes. Angela White seconded the motion. Minutes accepted and approved with a change in the Administration report, "Nov." was added to the flu vaccinations date.

#### III. TREASURER'S REPORT

Treasurer's report was passed out and discussed. Year-to-date expenses \$52,781.41 and the current bank account balance was \$31,613.37. Shelly Dinh motioned for a vote on the treasurer's report. Jan Matsuura seconded the motion. Treasurer's report was approved.

#### IV. OLD BUSINESS

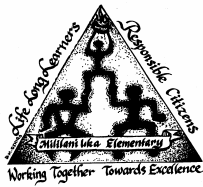
A. Fall Fest was discussed. The Hui has been using Fall Fest as a community service project but it is becoming a fundraiser. Ways to handle this situation were discussed. The Fall Fest committee for 2007/08 needs to make some decisions regarding this. Suggestions that were made include the following...

1. Each grade level would give the Hui the money they took in at the Fall Fest as a donation and then each grade would have a budget with the Hui in that amount.
2. The Hui would change this to a fundraising event and come up with another community service event.

B. Nominations for 2007/08 officers need to be gotten. Flyers for nominations should go out in February 2007.

#### V. NEW BUSINESS

A. A committee for Fall Fest needs to be formed and begin meeting before the end of the 2006/07 school year. Some of the issues that need to be addressed were mentioned under old business. Also, the committee must review what permits are necessary and start the process for those.



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- B. The Hui must remember to renew and/or update the information for the Federal tax ID number. .
- C. RAP follow-up. It was suggested that the RAP program be held every two years to keep involvement high. Discussion on this matter was tabled to a later date.
- D. Spring Fundraiser pick-up is scheduled for April 4, 2007. Tickets go out on February 13 with sales continuing until March 2, 2007. We are selling Portuguese sausage, pizza, Vienna walnut brownies and Vienna cinnamon bread. Each ticket cost is \$5.50. A reminder flyer will be send out in January.
- E. Kamuela Production Craft Fair is December 16, 2006 from 9:00 a.m. to 3:00 p.m.

## VI. REQUESTS FOR FUNDS/FUND DISPERSAL

A. Reimbursement for license plate frames/antennae balls	\$982.92.
B. Reimbursement for Gift Cards for cross-country thank you.	\$30.00.
C. Milililani Uka for 5 <sup>th</sup> grade camp payment.	\$89.50.
D. Mililani Uka for 5 <sup>th</sup> grade camp payment.	\$4668.92.
E. Reimbursement for camp	\$39.90.
F. Teacher workshop	\$660.00
G. Payment FCH Enterprises for 5 <sup>th</sup> grade fundraiser.	\$3027.60
H. Reimbursement for ice cream party/Hui supplies	\$38.95
I. Payment for Gift Cards/Thank You for Fall Fest	\$60.00
J. Payment for Entertainment Book	\$1296.00

## VII. PCNC

Norma Tansey handed out the PCNC report and reviewed it.

## VIII. SCC Report

Angela White reported that the SCC voted on the Academic and Financial Plans for the 2007/08 school year and reviewed the waiver days.

## IX. STUDENT COUNCIL REPORT

Jan Matsuura handed out the Student Council report and reviewed it.**SCC Report**

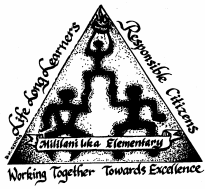
Angela White reported that the SCC voted on the Academic and Financial Plans for the 2007/08 school year and reviewed the waiver days.

## X. ADMINISTRATION REPORT

Heather Wilhelm reported that they are gearing up for the renovations that will be beginning next year. Diana Bonsignore reported that the safety drills have occurred.

## XI. ANNOUNCEMENTS

- A. Craft Fair is December 16, 2006 from 9:00 a.m. to 3:00 p.m.
- B. Next Hui meeting is January 24, 2007 at 5:00 p.m.
- C. Happy Holidays to all.



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## XII. ADJOURNMENT

A. The meeting was adjourned by Joreen Murayama at 6:10 p.m.

Respectfully Submitted,

Joreen Murayama  
President

Shelly Dinh  
Recording Secretary