

**HUI 'O MILILANI UKA**  
A Parent/Teacher Organization for Mililani Elementary School

**MINUTES OF THE HUI O MILILANI UKA**  
**Mililani Uka Board Room**  
**February 19, 2008**

**Board Members Present**

Eileen Nims, Shelly Dinh, Nasrin Segovia, Veronica Tonaki, Louise Smith

**Guests Present**

Heather Wilhelm, Norma Tansey, Denise Low, Kawai Tao, Sarah Stringing, Joanna Maehr, Arlene Tanaka, Ginger Enomoto

**I. Call to Order**

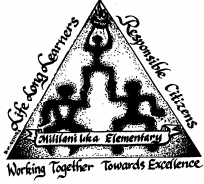
President Eileen Nims called the meeting to order at 5:05pm

**II. Treasurer's Report**

Treasurer-Nasrin Segovia has no Report

**III. Old Business**

- A. Review and discuss minutes** from January 22, 2008. Shelly Dinh motioned to approve the minutes and Louise Smith seconded the motion. The minutes were approved.
- B.** Eileen Nims reported that the **Art Academy for the third grade** "is up and running well". The kids enjoyed the art activities.
- C.** The **Earth Day** discussion was tabled until the March 11<sup>th</sup> meeting.
- D. Dan Crow Concert on February 12<sup>th</sup>** went very well. About 200 people were in attendance. The **Book Fair Night** also went very well that night because Ginger was able to meet her \$10,000 goal!
- E. The Science Program**, chaired by Shelly is scheduled to start in March.
- F.** The **Fundraiser Committee for 2008-2009 yr** needed to reschedule their committee meeting to Wednesday, March 5<sup>th</sup> in the Library Conference room at 3:00pm.
- G.** Shelly reported that this year's **Shamrock Fundraiser** went very well! Our numbers doubled from last years. **Shamrock pick up is set for February 27<sup>th</sup> from 2:30 to 6:30pm.** The volunteer sign-up sheet is located at the front office. We'll need about 10-12 volunteers to help with the pick up.
- H.** Family Night or **Spring Fling** is scheduled for May 16<sup>th</sup>, 2008. Presentation options were shared and they include; A Power Point Presentation of all the events/projects that the Hui sponsored, have a fifth grader help with the power point presentation, pictures of the students participating in Art & Science programs, etc. Dinner options for the families attending were to either have previously ordered bento's (adult& child size) or a spaghetti night. The drinks will be provided by McDonalds (water/fruit punch). The rest of the details for the upcoming family night will be handled later.
- I. Next year's fund requests** must be ready by March 11<sup>th</sup> board meeting, which include ALL requests for funds from each grade. A grade representative must report all of next years fund request, so that we can have the budget ready by April 16<sup>th</sup>. A new K/1 representative must be



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appointed due to Reina Loughlin's maternity leave. Arlene Tanaka will relay the information to the K/1 teachers.

- J.** Norma Tansey reported that the **nominations committee** hasn't meet. Their meeting is set for March.

**IV. New Business**

- A.** Nasrin reported five **new fund requests**. A request for approximately **\$200** to cover the cost of the **2008-2009 Back-to-School Calendars** was made. Louise motioned for the approval of the fund request and Shelly seconded the motion. Request Approved ☺

A request for **\$150** was made to cover the cost of the winners from the **Wellness Fair Poster Contest**. Nasrin motioned for the approval of the \$150 fund request and Shelly seconded the motioned. The request was approved ☺

A request of **\$450** was made to fund the buses for the fifth graders **Dare Conference** in May. This request was tabled for discussion until the March meeting.

Another request for \$450 was made to fund the fourth and fifth graders buses for to the **Complex Track meet on May 7<sup>th</sup> at Mililani High School**. This request was tabled until the next meeting.

The final request was for the **2008 & 2009 summer stipends**. The amount requested was \$5000 for each year. Further discussion pertaining to this request was postponed until the next meeting.

**V. SCC Report**

Eileen Nims reported that the Financial Plan was accepted and that they are searching for other forms of funding, such as corporate sponsors.

- VI.** Norma reported that **Student Council** made \$85 from the HI 5 recycling fundraiser. She also stated that the low response to their fundraiser was possibly due to the lack of flyers. The **Wellness Fair** went well, even though the portable P.A system wasn't working properly. The student council also did the **Ola Loa Senior Citizen Dance**.

**VII. PCNC Report**

We reviewed the handout Norma passed out for the PCNC report. The **Teacher and Staff Appreciation Lunch** is set for May 6<sup>th</sup>.

**VIII. Administration Report**

Heather reported that the school's **new website** will be up soon. The same URL/web address will be used and all the information will be updated. It'll be user friendly and newly formatted. A Hui blurb will be located on the web site as well.

**Learning Team Time** for the teachers is currently set for every other Tuesday's. For 1 hour and 15 minutes each teacher looks over their curriculum and sets improvements. The problem is that each teacher does this meeting on their own time.

Heather reported that the school is looking to move Wednesday's dismissal time from 1:10pm to 12:30pm. By doing this the teachers could do their **Learning Team Time** every Wednesday for 40 minutes. Before the change takes place procedure and guidelines must be followed. Heather stated that by



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manipulating the instructional time, fewer funds will be used for substitute teachers.

**IX. Grade Level Reports**

**Denise Low, the 4/5 representative** reported that the Fourth grade teachers will meet with the parents in April to go over the Big Island trip.

**Ginger Enomoto** reported that Jan Matsuura was inquiring about the \$2000 computer funds received. There is \$375 left and she wanted to know if it was possible to purchase a \$159 Sony Digital Camera. Shelly stated that the funds given must be spent by the end of the year. Copies are needed of all receipts.

**X. Announcements**

**A.** Next Hui Meeting is on March 11<sup>th</sup> at 5pm

**XI. Adjournment**

**A.** The meeting was adjourned by Eileen Nims at 6:15pm

Respectfully Submitted,

Eileen Nims  
President

Veronica Tonaki  
Recording Secretary